

## **CALL TO ORDER**

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### **Present:**

Mayor Tim Wilson

### **Councilmembers:**

Kenneth Johnson

Ken Caylor

Dan Dever

Eugene Bain

Mark Snyder

Charles Garcia

Genna Dorow

### **Staff:**

Public Works Director Terry Clements

Finance Officer Spencer Williams

Police Chief Steven Dunnagan

Interim City Clerk Nacelle Heuslein

Planning Director Darryl Piercy

City Engineer Larry Julius

Parks & Recreation Coordinator Molly

Klippert

City Attorney Anna Franz

## **2. APPROVAL OF AGENDA**

**MOTION:** Council carried a motion to accept the agenda as presented. *M/S Dever/Snyder*

## **3. CONSENT AGENDA**

3.1 Approval of City Council Minutes of July 8, 2013

3.2 Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council. Approval of Accounts Payable Checks No. 42858 through 42916 in the amount of \$122,837.88

**MOTION:** Council carried a motion to approve the Consent Agenda as presented. *M/S. Caylor/Dorow*

## **4. CURRENT BUSINESS**

### **4.1 Approval of the Final Plat for The Nazarene Church Plat and authorize the City Engineer and City Planner to sign the Final Mylar.**

Planning Director Darryl Piercy stated the applicant for the Nazarene Church Plat has requested Final Plat approval. The application for a Major Plat was considered by the Hearing Examiner and was issued an approval of the preliminary plat subject to conditions. The application has demonstrated fulfillment of required conditions. The Final Plat has been reviewed by the City Engineer and the Othello City Water and Sewer departments pursuant to the requirements of City Code.

**MOTION:** Council carried a motion to approve the Final Plat for the Nazarene Church Plat and authorize the City Engineer and City Planner to sign the Final Mylar. *M/S Caylor/Garcia*

#### **4.2 June Investment Report**

Finance Office Spencer Williams stated the following is a review of the City's cash position and performance of its investments, for the twelve month period ending June 30, 2013.

The City has invested cash reserves in the Local Government Investment Pool (LGIP) which is owned and operated by the State of Washington; and a portfolio with U.S. Trust, a subsidiary of Bank of America Wealth Management. We also carry a cash balance in our checking account at U.S. Bank.

There is \$,3,335,281.78 in the LGIP; \$4,726,663.54 in the portfolio with U.S. Trust; and a cash balance of \$1,844,136.90 with our local U.S. Bank totaling moneys of \$9,906,082.22.

**No action was taken.**

#### **4.3 Approval of Real Time Translation Agreement**

Chief Dunnagan stated the city of Othello has a large Spanish only speaking population. Officers and dispatchers come in contact with Limited English Proficient (LEP) clients frequently during a routine day. The city and the department does not discriminate against or deny any individual access to services, rights or programs based on national origin or any other protected interest or right therefore; it is important we provide assistance to LEP individuals when needed.

Currently, the city has some type of translation service available. This Real Time Translation service and device is far more superior to the current telephone service. Translation services would be seamless and more natural. In addition we would know who the translator was so they could testify if needed and the translations are recorded and stored for five years. The translation dialog would be available for recording or transcribing which is crucial in serious cases.

Real Time Translations would allow officers to evaluate the situation and respond properly to emergencies much sooner than current capabilities allow.

**MOTION: Council carried a motion to approve the Real Time Translation service contract and authorize Chief Dunnagan to sign the Master Purchase Agreement. M/S Dorow/Garcia**

#### **4.4 Agenda Memo and Letter from Fiesta Amistad canceling event.**

Parks & Recreation Coordinator Molly Klippert stated following council's approval of Resolution 2013-17, authorizing use of City property for the 2013 American Fiesta Amistad Festival, festival chair Emil Martinez has notified staff the 2013 American Fiesta Amistad Festival will be cancelled this year. As noted in a letter received from Mr. Martinez, he has decided to cancel this year's event due to several issues, namely those of a financial and personal nature.

Mr. Martinez noted the American Fiesta Amistad event will continue to keep its status with the state and all the documentation needed to operate the event as a non-profit in 2014.

**MOTION:** Council carried a motion to rescind Resolution 2013-17 authorizing the use of City property for the American Fiesta Amistad Festival. *M/S Dorow/Caylor*

Council noted any moneys paid to the American Fiesta Amistad Festival from the Tourism Fund would have to be returned to the city.

## **5. UNFINISHED BUSINESS**

There was no unfinished business.

## **6. NEW BUSINESS**

There was concurrence from the Council for the Mayor to invite state Senator Mark Schoesler and Representative Susan Fagan and Joe Schmick for the Council's September Workshop to talk about other available resources for funding of city public works projects.

## **7. EXECUTIVE SESSION**

### **7.1 Personnel - Review applications for City Administrator Position - Prothman Company**

The Mayor adjourned the regular Council meeting at 7:21 p.m. to review City Administrator applications. The Executive Session was expected to last twenty (20) minutes. The Interim City Clerk declared a ten minute extension at 7:41 p.m., the City Council meeting reconvened at 7:50 p.m.

## **6. NEW BUSINESS CONTINUED**

Mayor Wilson informed Council the Beautification Committee will be meeting Thursday, July 25, 2013 at noon at the Othello Senior Center, the Relay for Life is scheduled July 26-27<sup>th</sup> at the High School track and on August 6, 2013 the city will be hosting a reception for the candidates for the City Administrator position here at City Hall at 6:30 p.m. The event will be open to the public.

The Mayor stated there were Monthly reports from Department Heads and the July 15, 2013 Planning Commission minutes included in their electronic packets.

## **ADJOURNMENT**

**With no further items to discuss, Mayor Wilson adjourned the Council meeting at 7:50 p.m.**

By: \_\_\_\_\_  
TIM WILSON, Mayor

ATTEST:

By: \_\_\_\_\_  
NACELLE J. HEUSLEIN, Interim City Clerk